



**CWM TAF STRATEGIC PARTNERSHIP BOARD**  
**Tuesday 25 June 2019**  
**South Wales Fire & Rescue Service Headquarters**  
**Llantrisant**  
**Action Notes**

**Attendees**

Kelechi Nnoaham	Cwm Taf UHB (Chair)
Nadia De Longhi	NRW
Paul Griffiths	RCTCBC
Tim Davies	South Wales Fire and Rescue Service
Paul Mee	RCTCBC
Mark Brace	SWPCC
Karen Thomas	SWP
Sarah Mills	Commissioning Team, Cwm Taf Morgannwg
Sue Walker	MTCBC
Alyn Owen	MTCBC
Chris Hole	MTCBC
Tim Davies	SWFRS
Simon James	Interlink
Angela Jones	Public Health Wales
Ian Davy	VAMT
Amanda Lewis	National Probation Service
Andrew Mogford	MTCBC
Ceri Pritchard	DWP
Clare Williams	CTM UHB
Deanne Martin	Working Links - CRC
Ruth Treharne	CTMUHB

**Apologies**

Nigel Williams	South Wales Fire and Rescue Service
Richard Morgan	DWP
Felicity Walters	Cwm Taf UHB
Ellis Cooper	MTCBC

**In attendance**

Kirsty Smith	Cwm Taf Partnership Support Team
Lisa Toghill	Cwm Taf Partnership Support Team
Julie Griffin	South Wales Fire and Rescue Service

Item	Outcome e.g. decision/direction/approval/next steps
------	---

	Item	Outcome e.g. decision/direction/approval/next steps
1.	<b>WELCOME AND APOLOGIES</b>	<p>The Chair welcomed all to the meeting and apologies were noted. Introductions were made.</p> <p>The Chair noted that he is required to leave early, Nadia De Longhi will take over the Chair at that point.</p>
2.	<b>DECLARATIONS OF INTEREST</b>	There were no declarations of interest.
3.	<b>MINUTES AND ACTIONS FROM MEETING HELD 2 APRIL 2019</b>	<p>The minutes and actions from the meeting held on 2 April 2019 were accepted as a true record.</p> <p>All actions are on track for completion by the deadlines.</p>
4.	<b>CHAIRS OPENING REMARKS AND UPDATE FROM PSB</b>	<p><b>Update from PSB:</b> The Chair gave an update from the PSB meeting held 7 May 2019, and highlighted:</p> <ul style="list-style-type: none"> <li>• ACES Live Lab: offer of support has been made and fully supported by PSB</li> <li>• Annual Report was circulated, draft was agreed</li> <li>• Received review of 2018/19 joint scrutiny committee, very much in infancy, defining its role in this landscape.</li> <li>• Clarity was given on the scrutiny role, which has now moved to RCT. Awaiting schedule of meetings.</li> <li>• PSB/RPB conference – working group created to avoid overlap and duplication, meeting being held 11 June.</li> <li>• Involvement: Young persons' animated plan was well received, official launch taking place on 3 July. PSB/RPB representatives have been invited by the youths.</li> <li>• Review of Terms of reference, to align with RPB.</li> </ul>
5.	<b>LIVELAB AND ACES WORK</b>	<p>There are three sessions taking place over 8-11 July 2019, with a view to start a system change on a particular agenda (ACEs). Invitations have been sent to the Chief Executives to nominate individuals to represent organisations. Response has been disappointing - attendees were asked to prioritise attendance as PSB have made the commitment to support and there is an appetite to do this, and to do it properly.</p> <p>Some requested clarity on what will be achieved from this piece of work and what will be the end benefit.</p> <p><b>ACTION: Invitation to be re-issued to suggested attendees.</b> <b>ACTION: Bonnie Navarra and Charlotte Waite to be contacted for information on an anticipated concrete impact or outcome to tis work.</b></p>
6.	<b>PSB/RPB FUTURE JOINT ARRANGEMENTS</b>	<p>The Chair advised that the first joint meeting of the working group is being held on 11 June.</p> <p>Discussions will include the systematic analysis of commonality/opportunities, with an ambition to work to single</p>

	Item	Outcome e.g. decision/direction/approval/next steps
		<p>integrated assessment, although it was noted that constraints of legislation might pose a problem.</p> <p>Also need to understand scope and value of each board. Noted that some boards, e.g. VAWDASV commissioning are already being done at regional level but some need to remain as Cwm Taf, and there was agreement to prioritise local delivery, and use the Live Lab work to ensure a clarity of purpose.</p>
7.	<b>SOCIAL PRESCRIBING</b>	<p>The Chair shared his vision of what he wished to achieve going forward. A paper has been produced, and redrafted to include Bridgend. Once agreed, it will be taken forward on a multi-agency basis.</p> <p>Need to be mindful of any overlap with the needs of the Social Services and Well-being Act, and to understand the interplay between the services.</p> <p>Governance around Cwm Taf PSB/RPB is being taken back to TLG next week looking for guidance on ownership, sign off, etc.</p> <p>A request was made from the Vice-Chair that focus attention be given to understanding the mechanism for social prescribing, looking at the roles acting as connectors and understanding what we've got.</p> <p>Discussion also highlighted the need to understand and recognise the community work being done at the 'sharp end' and the role we could play in developing and supporting this – is there scope for the planned development of the Hubs to act as an infrastructure to do so, and meeting unmet needs.</p> <p>Need to also be mindful of integration with the Valleys Regional Park work around green spaces, and ongoing work with the Enhanced Community Cluster Team.</p> <p>A suggestion was made for the paper going to the Mental Health Partnership Board, who will have links that can make a real difference.</p> <p><b>ACTION:</b> Mental Health Partnership to receive the paper.</p>
8.	<b>STATUTORY ANNUAL REPORT</b>	<p>The Statutory Annual Report was presented and discussed. All agreed the Report was nicely presented and to the point.</p> <p>The Chair gave thanks to Nadia De Longhi and the Support Team for taking on the task and producing a well thought out Report.</p> <p>Nadia advised that it is hoped that a videographer will be available at the Live Lab, after which, slightly after publication a video will be available showing what has been achieved over the past year.</p> <p>Going forward, the newsletters should feed into the Annual Report process, all were asked to send any good news stories or suggestions through to the Support Team for inclusion with the newsletter.</p>
9. & 10	<b>CWM TAF WELLBEING PLAN – DELIVERY. YEAR TWO DELIVERY PLANS</b>	<p><b>9.i Thriving communities/Community Zones</b></p> <p>Positive, good progress has been noted in both zones.</p> <p>Childcare element has been opened in Ferndale with the official opening of the hub taking place 11 July (agreed to add to Newsletter). The Gurnos Hub is looking to launch in the autumn.</p>

	Item	Outcome e.g. decision/direction/approval/next steps
	<p><b>highlight/Exception Reporting from Leads</b></p>	<p>Lot of good links and wider engagement with other groups and organisations, services and activities from the hub. Next step is to consider how to integrate services into one offer / route in and develop the offer of the Hubs now that the infrastructure is in place.</p> <p>The Chair commented that we need to be clear in relation to risks, and requiring a decision at PSB in relation to where we are going. Also need to be aware of governance arrangements in those grass root community hubs who have done their own thing.</p> <p>Agreed to reinvigorate the conversation and work up a proposal at the next strategic group.</p> <p><b>9.ii Healthy People</b>  All progressing reasonably well. WAO undertaking a review of Cwm Taf Morgannwg Health Board and their involvement in partnership working. Further work in developing the vulnerability profile is underway with a workshop in July, developing Year 2 delivery plans, and a steering group for the work.</p> <p><b>9.iii Strong Economy</b></p> <ul style="list-style-type: none"> <li>• Workforce Development  Need to formally launch the Pledge, group hoping to have a signing ceremony/launch in October. There has been an increased focus on school engagement, including the planned 'Have a Go' day with Pen Y Dre school and Merthyr College</li> <li>• Tourism Group  Group met Friday, far more structured focus, and collaboration work between Merthyr and RCT focused on the Valleys Task Force work and foundational economy.  Noted that the two strands of strong economy are being better aligned for year two and beyond.</li> </ul> <p>Agreed to add Schools engagement, Launch and pilot event to the Newsletter.</p> <p><b>9.iv Tackling loneliness and Isolation</b>  Work going on within hub development work and there is an ICF bid for a development worker.  Agreed that once ICF funding confirmed there will be a need to better define the focus for year two, including around volunteering in the public sector. Ian Davy was advised that the Fire Service run a very good 'volunteer' scheme, recommended that he have a look.</p> <p>The Board welcomed the work done on identified areas of overlap and potential for maximising opportunities across the Objectives. This work will be reviewed again when the Leads next meet following Live Lab and PSB.</p>
11.	<b>UPDATES FROM BOARDS</b>	<p>The reports circulated with the agenda were noted with the following observations from Leads:</p>

	Item	Outcome e.g. decision/direction/approval/next steps
		<p><b>(i) Community Safety Partnership</b> Update was noted.</p> <p><b>(ii) Substance Misuse Area Partnership Board</b> Update not available</p> <p><b>(iii) Cwm Taf Morgannwg Safeguarding Board</b> Update was noted.</p> <p><b>(iv) Cwm Taf Together for Mental Health Partnership Board</b> Update was noted. Project linking mental health didn't go forward, won't progress funding only. Chair requested that either Gio Isingrini or Alan Lawrie attend future meetings to feed into the Social Services and Well-being board, governance structure, etc, or to send a deputy.</p> <p><b>(v) Regional Partnership Board</b> Update not available</p> <p><b>(vi) Information, Communication and Involvement (ICI) Involvement –</b> Verbal update received. Request that they review the Objective Delivery Plans once they are fleshed out.</p> <p><b>(vii) Valleys Task Force</b> Hub active; not yet produced a paper on the community hubs, will do in the near future.</p> <p><b>ACTION: Gio / Alan to attend SPB going forwards on behalf of Mental Health Board. Link in with Lindsey Richardson.</b> <b>ACTION: Objective Leads to consider role of ICI group in their year two work.</b></p>
12.	<b>FINANCE UPDATE projected position for 2018/2019</b>	<p>All noted the Finance Update Report. Partner contributions, including those in kind, were discussed, and a request was made that these are captured going forward.</p> <p>Queried whether we are on budget in relation to Comms/IT. Expenses need to be logged, consider looking at some costs initially. Have received verbal confirmation from Welsh Government regards to the PSB funding bid for 2019/20, need to chase for written confirmation.</p> <p><b>ACTION: In kind partner contributions to be included in future updates.</b> <b>ACTION: Re-contact WG for written confirmation re: status of Support Grant bid application.</b></p>
13.	<b>ANY OTHER BUSINESS</b>	Those who have received an invitation to the launch of the Live Lab, were requested to make every effort to attend. Prof Marcus Longley, Chair of PSB, and Kelechi will be opening and closing the event.
14.	<b>NEXT MEETING</b>	The next meeting is scheduled to take place on Tuesday 17 September 2019

<b>Item</b>	<b>Action</b>	<b>Responsible officer</b>	<b>Status</b>
<b>5. Live Lab and ACEs work</b>	Invitation to be re-issued to suggested attendees.	Support team	
<b>5. Live Lab and ACEs work</b>	Bonnie Navarra and Charlotte Waite to be contacted for information on an anticipated concrete impact or outcome to tis work.	Support team	
<b>7. Social Prescribing</b>	Mental Health Partnership to receive the Social Prescribing paper written by Sara Thomas	Chris Hole	
<b>11.Updates from Boards</b>	Gio / Alan to attend SPB going forwards on behalf of Mental Health Board. Link in with Lindsey Richardson.	Support team	Ongoing work to identify position of Mental Health partnership position in terms of RPB / PSB governance. Both Boards will receive written reports from Lindsey.
<b>11.Updates from Boards</b>	Objective Leads to consider role of ICI group in their year two work.	ICI and Leads	Ongoing
<b>12. Finance update</b>	In kind partner contributions to be included in future updates.	Paul Griffiths	Included in update for September meeting
<b>12. Finance update</b>	Re-contact WG for written confirmation re: status of Support Grant bid application.	Support Team	Written letter received and Grant Conditions letter returned.